U.S. Consulate General Hermosillo
American Citizen Services Office
Avenida Monterrey 141 Poniente
(011-52) 662-289-3500, ext. 3595/3522/3416
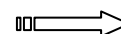Fax (011-52) 662-217-2571
E-mail hermoACS@state.gov

AMERICAN CITIZENSHIP DETERMINATION
UNITED STATES PASSPORT (BOOK AND/OR CARD)

General requirements

In certain cases, documents in addition to those listed herein may be required.

DO NOT SIGN Forms/applications. They will be signed in the presence of the consular officer.

- **Form DS-11** download from: http://www.state.gov/documents/organization/79955.pdf

- **Affidavit of Parentage and Physical Presence. To be completed by American parent.**
  Main page http://mexico.usembassy.gov/eng/eacs_birth_AFFIDAVIT-Of-Parentage-Physical-PresencePage1.pdf
  Supplementary page http://mexico.usembassy.gov/eng/eacs_birth_AFFIDAVIT-Of-Parentage-Physical-PresencePage2.pdf

- **Sample Affidavit of Parentage and Physical Presence** to assist you in filling out the forms).
  http://mexico.usembassy.gov/eng/eacs_birth_AFFIDAVIT-Of-Parentage-Physical-Presence-Sample.pdf

- **Applicant's Certified Copy of Mexican Birth Certificate**, provisional copies not accepted**.**

- **Mexican passport and U.S. visa of the applicant** if applicable.

- **One photograph** 2" X 2", front view, in color, light background; (of the applicant)

- **Proof of Identity of the applicant:** passport, driver's license, state ID card, school ID, Mexican Voting Card

- **Applicant's proof of continuity of identity:** Applicant must provide school certificates such as kindergarten, primary, secondary, high school, etc.

- **Applicant's marriage certifícate** certified by the issuing authority.

- **Social Security Number of applicant and applicant's American parent**: By federal law, applicants must provide a Social Security number if they have one;

- **Proof of Parent's American Citizenship:** Please show the following documents: US Passport (valid or expired); original U.S. birth certificate long form (abstracts are not accepted); original Certificate of Naturalization/Citizenship or Consular Report of Birth Abroad

- **Proof of Parents Relationship:** If parents were married, please provide an original or certified copy of the marriage certificate and divorce decree of previous marriages (if applicable). If parents were not married at the time of conception, please provide proof of the existence of the relationship at that time (personal letters and cards, dated photographs, telephone bills).

- **Proof of Both Parents' Identity:** Driver's license, State ID card, School ID, Mexican Voting Card, Passport.

- ***Proof of American Citizen Parent's Physical Presence in the United States*** . If only one parent is a US citizen, proof of the parents' physical presence in the US must be presented: The parent must prove at least **5** years of physical presence in the US, at least **2** of which are after the age of 14. The period of physical presence need not be continuous. Presence must be proven with concrete evidence (school records, tax forms with W-2, earnings statement, pay receipts, passport stamps). Please note that if the child was born before Nov. 14, 1986, the parent must prove **10** years physical presence, at least **5** after the age of 14. You are encouraged to consult with a consular officer to discuss these requirements and the required documentary evidence:

➢ Notarized letter from attending schools in the U.S. including transcripts listing periods attended.
➢ Honorary discharge from U.S. Armed Forces and Form DD-214
➢ Social Security Detailed Earnings Statement
➢ Job letter indicating periods worked including W-2s
➢ Pay stubs
➢ Income Tax Returns including W-2's.

Fees
Passport book: $135 dollars
Passport card: $55 dollars
Book and card at the same time: $165 dollars

All fees are payable in cash (U.S. dollars or Mexican pesos). Major credit cards are accepted.
$100 DOLLAR BILLS NOT ACCEPTED.

Appointments:
- Apply for an appointment at: https://evisaforms.state.gov/acs/default.asp?postcode=HER&appcode=1
- or: http://hermosillo.usconsulate.gov at American Citizen Services